

How to Book

Complete your details below, print, scan and email to events@scata.org.uk

If you need to **post a cheque**, please send to :
SCATA Events, C/O Lunaria Ltd, Room 302 Summerhall,
1 Summerhall Place, Edinburgh EH9 1PL

Your Details

Title..... First Name.....

Surname.....

Post held.....

Hospital.....

Address.....

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..... Postcode.....

Telephone.....

Email.....

Please write your address clearly as confirmation will be sent by email. If you prefer confirmation by post please tick this box. Please also ensure you complete your full postal address details for our records.

Membership (Please tick if applicable)

SCATA Member Full Trainee Retired Honorary

For details on **joining SCATA** please visit our website (www.scata.org.uk).

Please specify any special dietary requirements or special needs

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This form must be signed by the delegate or an authorised person before we can accept the booking.

By signing this form you are accepting the terms and conditions below.

Name.....

Signature.....

Date.....

Terms and Conditions

Conference fee

The fee includes lunch, refreshments and a copy of the conference handbook.

Confirmation of booking

Confirmation of a place will be sent to you by email (unless stated otherwise) within 14 days of payment being received. If you do not receive this, please contact events@scata.org.uk

Venue : Museum of Science & Technology, Manchester M3 4FP

Fees

Please enter the appropriate price(s) in the 'Amount' column below.

Please tick	SCATA Member	Trainee/Retired Member	Honorary Member	Non Member	Amount
<input type="checkbox"/> Mon 13th May only	£130	£80	-	£160	£
<input type="checkbox"/> Tues 14th May only	£130	£80	-	£160	£
<input type="checkbox"/> Mon & Tues	£220	£120	-	£250	£
<input type="checkbox"/> Annual Dinner	£40	£40	£40	£40	£
Total Fees Due					£

Payment (Please complete in BLOCK CAPITALS. Please tick payment method)

To pay **by Credit Card** please do not use this form but use our secure on-line booking system at www.scata.org.uk/meetings

By Cheque Please make cheques payable to 'SCATA ASM'
 Cheques must be in £ sterling.

By Invoice Please send an invoice to:

Name.....

Organisation.....

Address.....

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..... Postcode.....

Purchase order number.....

By BACS/International Bank Transfer

Sort Code: **30-65-22** Account No: **77437660**

Please send your BACS remittance form as confirmation of payment
 BIC: LOYDGB21678 IBAN Code: GB68LOYD30652277437660

Your reference.....

By Payal to : asm@scata.org.uk

Cancellations / substitutions

Notice of cancellation must be given in writing at least ten working days prior to the event to qualify for a refund. All refunds are made at the discretion of SCATA and are subject to the deduction of a £35 administration fee. Delegates cancelling less than ten working days before the event will not be entitled to a refund unless SCATA considers there to be exceptional circumstances that warrant a refund. SCATA will accept name changes for attendees, please inform events@scata.org.uk at least **five working days** prior to the event.

SCATA Dinner & Social Events

These are NOT included in the conference fee. Please purchase as many tickets as you require. You are welcome to bring guests.